

TENANT

QUALIFICATION DISCLOSURE

There are several qualifying areas that at the option of the Landlord may be taken into consideration when processing an application for tenancy.

Four of which are:

- Credit**
- Rental References & Police Logs**
- Court History**
- Employment/Income**

If an applicant's credit is very limited and/or is non-existent, then monthly rent may be adjusted up to \$60.00. "Very limited" means no established credit or non-existent credit, and/or the applicant does not have a current major credit card such as a Visa, MasterCard, or Discover credit card. Also, an applicant's rent may be adjusted up to \$60.00 if the applicant has no rental references or rental history, and/or has no verifiable income. In the event of adverse credit or references from any applicant rent may be adjusted up to \$60.00. **GOOD CREDIT HISTORY IS THE MOST IMPORTANT IN THE APPLICATION PROCESS.** All leases less than one year shall be adjusted up an additional \$60.00 per month. If any ONE of the above listed areas is very limited, negative, and/or nonexistent, then the tenancy may be limited to a 1 or 2 bedroom apartment at the option of the landlord. Quotes are based on a one year lease. Tenant applicants who have lived in the Cedar Rapids area for less than twelve months may be considered limited.

Once turned in this application becomes the sole property of Kelley Properties, Inc.

GOOD CREDIT is an indicator of RESPONSIBLE CHARACTER and FUTURE BEHAVIOR of occupants which is even more important than timely rent payments.

Criminal history may also be taken into consideration when qualifying an applicant.

Occupancy standards are limited to 2 people per bedroom. No more than 2 adults per dwelling.

Limited applicants and/or applicants with negative backgrounds shall not be approved for more bedrooms than number of named adult occupants on application.

NO PETS.

NOT FULLY, COMPLETELY, AND TRUTHFULLY DISCLOSING ALL REQUESTED INFORMATION, SHALL BE GROUNDS FOR DENIAL. IN ADDITION, RESIDENT SHALL BE IN DEFAULT AND FACE IMMEDIATE TERMINATION OF THE LEASE IF RESIDENT HAS GIVEN ANY FALSE OR INCORRECT ANSWERS ON THE RENTAL APPLICATION.

In the event that I am making application for a vacant unit that Kelley Properties, Inc., has ready for occupancy, I understand that the rent & utilities shall begin immediately. In the event that the unit is not yet ready for occupancy the rent and utilities shall start as soon as Kelley Properties Inc. informs new tenant that the unit is ready for occupancy.

In the event that an application is approved, the Landlord may also require a deposit. Limited applicants may EACH be charged a deposit. However the total deposit shall not exceed twice the monthly rent. Additionally, Landlord may require an acceptable Co-Signer. An acceptable co-signer is usually a parent-homeowner who lives in Iowa with good credit. An approved Co-Signer must be present during lease signing. Each application is decided on a case by case basis and is at the sole discretion of the Landlord.

Kelley Properties Inc. does not accept any partial payments for rent unless there is an agreement which MUST be in writing and signed by both the tenant & Kelley properties Inc.

Kelley Properties, Inc., Kelley & Company Realtors and its agents only represents the owner of this property and does not represent the Tenants or Applicants.

Administrative fee of \$59.00 for one adult with a one bedroom, \$79.00 for two adults or two bedrooms, or \$89.00 for Duplexes, Three bedrooms, houses, and condominiums is due, by Cash or MasterCard/Visa to process application. IT IS SPECIFICALLY UNDERSTOOD THAT PAYMENT OF THIS FEE DOES NOT GUARANTEE APPROVAL AND IS NON-REFUNDABLE. If a co-signer is required the first co-signer application is free.

IT IS FURTHER AGREED THAT IF APPLICATION IS APPROVED AND AFTER LANDLORD ACCEPTS A RENTAL DEPOSIT, THAT BOTH LANDLORD AND TENANT ARE COMMITTED TO RENTING THE DWELLING. IT IS UNDERSTOOD AND AGREED THAT LANDLORD RESERVES THE RIGHT TO RESCIND OR AMEND WITH OR WITHOUT CAUSE ANY OFFER TO RENT UP UNTIL THE TIME A DEPOSIT IS ACCEPTED AND/OR LEASE IS SIGNED.

I have read and fully understand this disclosure. In the event that any adverse action is taken in regards to this application you may obtain a free copy of your credit report by contacting: Equifax Consumer Department 1-800-203-7843.

Applicant Signature: _____ **Date** _____

EQUIFAX FICO Score Discount Qualifications
Lowest Applicant Score is Used

| | |
|----------------------|---|
| 680-710 | \$20.00 Discount Off Market Rent |
| 711-740 | \$40.00 Discount Off Market Rent |
| 741 And Above | \$60.00 Discount Off Market Rent |

Discounts **ONLY** apply if all other background checks and credit are not limited/or negative and court records are clean except for minor traffic tickets.

Discounts are based on the tenant applicants **NOT** on the cosigner if one is required.

All applications are subject to complete denial in the event of negative background checks or excessive negative credit.

Applicant Initials: _____



E-mail Address: _____

Applicants Home #: _____ Applicants Cell #: _____ Additional Phone # _____

OFFICE USE

Administration Fee:
\$ _____
Cash or Credit Card

APPLICATION:
Address of Property Applying For: _____ **Rent:** _____

How do you rate your credit? (Circle One) POOR AVERAGE ABOVE AVERAGE EXCELLENT

Applicant: _____

First Middle Last

Date of Birth: _____ Social Security Number: _____
Month Day Year

Total number of Occupants: _____ Pets? YES _____ NO _____

| Full Names of Other residents | Relationship to you | Date of Birth | Social Security # |
|-------------------------------|---------------------|---------------|-------------------|
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |

Current Address: _____

Former Address: _____

Employer: _____ Phone #: _____

Job Title: _____

Supervisors Name: _____ How long? _____

Employer Address: _____

Hourly Wage: _____ Current Monthly Gross Income: _____

Other Source of Income: _____ Total Monthly: _____

How long have you been receiving this income? _____

MasterCard YES _____ NO _____ Is this a Debit Card YES _____ NO _____

Visa Card YES _____ NO _____ Is this a Debit Card YES _____ NO _____

Parent or Relative: _____ Relation of Applicant: _____

Parent or Relative Address: _____ Phone: _____

First Significant person in the area that we may contact in the event of an emergency: _____

Relation to Applicant: _____ Phone: _____

Address: _____

Second Significant person in the area that we may contact in the event of an emergency: _____
Relation to Applicant: _____ Phone: _____
Address: _____

Current Landlord Name/Company: _____ Phone: _____
Address you rented: _____
How long did you rent: _____ Reason for leaving: _____

Former Landlord Name/Company: _____ Phone: _____
Address you rented: _____
How long did you rent: _____ Reason for leaving: _____

Criminal history:

Have you ever been convicted or charged or pleaded guilty or “no contest” to a felony, whether or not resulting in a conviction? YES or NO

If Yes, explain: _____

Any other charges or convictions of any type except minor traffic violations? YES or NO

If Yes, explain: _____

Have you ever been evicted or refused to pay rent or has your application been denied by any other landlord? YES or NO?

If Yes, explain circumstances: _____

In the last 5 years have the police ever been called to your residence? YES or NO

If Yes, explain circumstances: _____

Have you ever been involved in litigation or dispute with any landlord? YES or NO

If Yes, explain circumstances: _____

Have you ever had any issue with a landlord involving bed bugs? If so when? _____

Smoking: Does any applicant/occupant smoke? YES NO

I hereby authorize Kelley Properties, Inc., to whom this application is made or any credit bureau or their investigating agency employed by Kelley Properties, Inc., to investigate the reference and other data herein listing and in addition investigate my credit and financial responsibility and criminal history. It is understood and agreed that Landlord reserves the right to rescind or amend with or without cause any offer to rent up until the time a deposit is accepted. In addition the deposit shall be forfeited if tenant does not sign lease or take possession. In the event that any adverse action is taken in regards to this application you may obtain a copy of your credit report by contacting: Equifax Consumer Department 1-800-203-7843.

X _____
Applicant's Signature Date

Administration Fee: _____
OFFICE USE Cash/Credit Card



2750 First Avenue NE, Suite 230
Cedar Rapids, IA 52402

Phone: (319) 365-3156 Fax: (319) 365-3306
Email: info@kelleyproperty.com


DISCLOSURE OF INFORMATION ON LEAD-BASED PAINT AND/OR LEAD-BASED PAINT HAZARDS

Lead Warning Statement

Housing Built before 1978 may contain lead-based paint. Lead from paint, paint chips and dust can pose health hazards if not managed properly. Lead exposure is especially harmful to young children and pregnant women. Before renting pre-1978 housing, lessors must disclose the presence of known lead-based paint and/or lead-based paint hazards in the dwelling. Lessees must also receive a federally approved pamphlet on lead poisoning prevention.

Lessor's Disclosure

(a) Presence of lead-based paint and/or lead-based paint hazards (Check (i) or (ii) below):
(i) _____ Known lead-based paint and/or lead-based paint hazards are present in the housing (explain):

(ii)  _____ Landlord has no knowledge of lead-based paint and/or lead-based paint hazards in the housing.

(b) Records and reports available to the lessor (Check (i) or (ii) below):


(i) _____ Lessor has provided the tenant with all available records and reports pertaining to lead-based paint and/or lead-based paint hazards in the housing (list documents below):

(ii) _____ Lessor has no reports or records pertaining to lead-based paint and/or lead-based paint hazards in the housing.

Tenant's Acknowledgment (initial)




(c) _____ Lessee has received copies of all information listed above.
Tenant Initials (d) _____ Lessee has received the pamphlet *Protect Your Family from Lead in Your Home*.

Agent's Acknowledgment (initial)

(e)  _____ Agent has informed the lessor of the lessor's obligations under 42 U.S.C. 4852d and is aware of his/her responsibility to ensure compliance.

Certification of Accuracy

The following parties have reviewed the information above and certify, to the best of their knowledge, that the information they have provided is true and accurate.

| | | | |
|---|-------------|--|-------|
|  | 5/22/2009 | _____ | _____ |
| Lessor | Date | Lessor | Date |
|  | _____ |  | _____ |
| Lessee: Tenant Signature | Date | Lessee: Tenant Signature | Date |
| _____ | _____ | _____ | _____ |
| Agent | Date | Agent | Date |